User Provided Data

Date:
Project ID:
Researcher Name:

Physical Information (check media being used):
Media:
_____ CD (ISO9660)
_____ floppy disk (3 ½ inch, 1.44 MB drives)
_____ DVD
_____ DLT tape (GNU tar, give blocking factor)
_____ other (specify)[1]

File Information
File Name:
File Size (bytes):
Number of records:
List of Variables (if SAS, attach 'proc contents'; if ascii, attach record layout):

Format:
_____ ascii
        Record End Deliminator:
_____ carriage return
_____ line feed
_____ other (specify)[2]
_____ SAS (v8 with sas7bdat extention)
_____ rtf text
_____ ascii text
_____ Other (specify)[3]

Permissions
_____ Downloaded from web without charge or restrictions, give specific URL.
_____ Purchased. Provide copy of receipt and documentation verifying if public use or
        proprietary.
_____ Proprietary. Provide written permission from source to use data in the approved
        project (letter or memo identifying file and giving permissions and/or any
        restrictions on use, e.g. retention data, etc.)

Description: (1-2 sentence description of what is in the file)

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[1] CES strongly recommends Researcher provide files on CD, floppy disk, DVD, or DLT tape. Consult with your RDC Administrator before providing alternative media.

[2] Consult with your RDC Administrator if other delimiter is used.

[3] CES strongly recommends Researcher provide SAS or ascii files. Consult with your RDC Administrator before providing alternative format.